

Name of the tenderer/
consortium:

Address:

EIT RawMaterials GmbH
Knesebeckstr. 62

D-10623 Berlin

(place), (date)

Procurement Procedure
"EIT HEI – Event Management Services"
Tender

Dear Sir or Madam,

We submit the following tender in the aforementioned procurement procedure which we have prepared on the basis of the procurement documents.

In addition to this **Tender Letter**, it consists of the following documents which we acknowledge bindingly and make an integral part of our tender:

- ☒ Service Description (must not be submitted with the tender)
- ☒ Terms of Contract (must not be submitted with the tender)
- ☒ Price List
- ☒ Declaration of Eligibility
- ☒ Declaration on Grounds for Exclusion

- ☐ Declaration on third parties' capacities (if applicable)
- ☒ Tender Concept (outline for an in-person community event and proposed project team)
- ☐ Further annexes (if applicable)

Annex B :

Annex B :

Annex B :

Annex B :

Annex B :

Annex B :

- ☐ We are a single tenderer and provide the following information about our company:

Company:	
Address:	
Telephone:	
Email:	

- ☐ We are a bidding consortium consisting of the following companies:

	Company	Contact Data
1.		
2.		
3.		

The authorised representative of our consortium shall be:



EIT RawMaterials is supported by the EIT,
a body of the European Union

We have prepared our tender on the basis of the procurement documents. We have examined the procurement documents and its annexes in detail and are in a position to assess the services to be awarded with the accuracy required for the submission of a tender.

We acknowledge the provisions of the procurement documents, including the terms of contract and the specifications as binding.

We assure that our tender fully complies with the requirements of the procurement documents. Should our tender be misleading, incomplete, contradictory or unclear in this respect, the interpretation according to which the minimum requirements of the procurement documents are fully met shall apply.

- ☐ In order to prove our economic and financial standing, we refer to the capacities of the following third parties pursuant to section 47 (1) VgV:

Total turnover	
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- ☐ In order to prove our technical and professional ability, we refer to the capacities of the following third parties pursuant to section 47 (1) VgV:

References	
Number of employees	

The aforementioned third parties provide evidence of their eligibility in accordance with the contract notice and the application conditions and the forms prescribed therein to the extent that we refer their eligibility. We refer to the enclosed form **declaration on third parties' capacities**.

We offer our services for the conditions indicated in our tender concept which is part of our tender.

We will notify any changes to the tender documents, evidence, statements or declarations submitted in good time and without delay. We will answer any queries at the latest, however, within the period set by the contracting authority.

We commit ourselves to our tender until

30 November 2026. (binding period).

The annexes to this tender are an integral part of our tender. We have not changed the given tender letter and the other provided forms - except for possible spatial extensions of the given fields. For further questions and explanations regarding this tender, please contact

Mr/Ms:	
Phone:	
Email:	

We understand that knowingly misrepresenting information may result in exclusion from further proceedings.

Place:	Date:
First Name, Last Name: ,	

If the tender is not submitted in text form (cf. Section 126b German Civil Code / BGB) by the prescribed means of the procurement platform, it shall be deemed not to have been submitted.